

Order an Estoppel or Questionnaire

Process to be utilized by:

Resident Services

The purpose of the how-to is to submit a new estoppel or questionnaire request for title companies, closing agents, and financial lenders.

Please visit our website www.castlegroup.com for convenient ordering of Estoppels and Questionnaires.

The following browsers are supported by our website due to security measures:

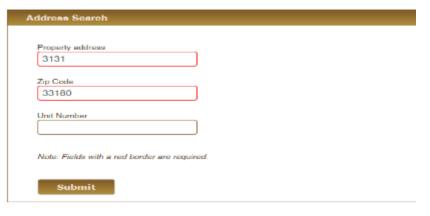
- Google Chrome version 24.0 or higher
- Microsoft Internet Explorer version 10.0 or higher
- · Mozilla Firefox version 10.0 or higher
- · Opera version 15.0 or higher

Select Estoppel Request and you will be redirected to the Resale and Lender Documents page. It will then give you the option to register (which you will need to do in order to submit and order). Once you have registered, you will receive a confirmation ink in your email. As soon as you confirm, you will then need to log in using the email and password you have chosen and proceed to make your new request.



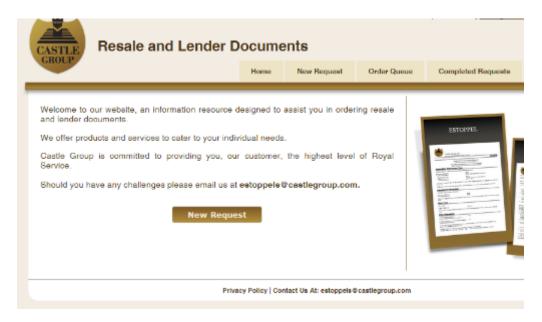


Enter the property address and click Submit. If the system pulls more than one address click on the property you need from the list of results.



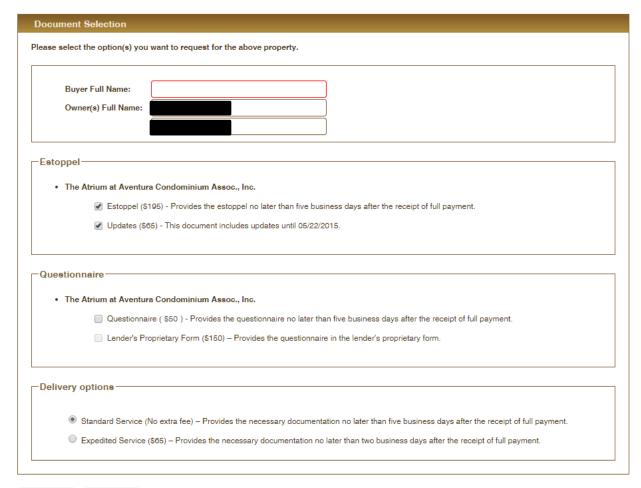
Please select an address from the list below:

Address
3131 NE 188th Street #11001 Aventure FL 33180
3131 NE 188th Street #11002 Aventura FL 33180
3131 NE 188th Street #11003 Aventura FL 33180
3131 NE 188th Street #11004 Aventure FL 33180



On the next screen, you will need to enter the buyer name and select the options you want to include with your order.

3131 NE 188th Street #11001 Aventura FL 33180



Back Next

▼ Title Bundle Estoppel Letter, Association W®, Account Ledger ■ Title Bundle ■ Title	\$250.00
■ Lender Bundle Lender Questionnaire, Association Budget, Association Financial, Association Insurance, Proprietary Lender Form	\$330.00
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Estoppel Letter	\$250.00
Lender Questionnaire	\$150.00
Proprietary Lender Form	\$150.00
Account Ledger	\$20.00
Association Budget	\$20.00
Association Financial	\$20.00
Association Insurance	\$20.00
Association W9	\$20.00

-Delivery options -

- Standard Service (No extra fee) Provides the necessary documentation no later than ten business days after the receipt of full payment.
- Expedited Service (\$100) Provides the necessary documentation no later than three business days after the receipt of full payment.

Once you have selected all the items needed and click Next, you will be able to see all Items in Cart and the total amount due along with the Delivery Date of your order. If you need to make any changes you can do so by clicking Edit otherwise select Next to go the payment screen.

The payment options available are e-check (ACH) or credit card.



A confirmation email will be sent as your receipt. All orders are returned to the email address that is registered to the party placing the order.

Should you have any questions please do not hesitate to contact our Resident Service Team at 954-792-6000 or 1-800-337-5850.